

GMSS PTO Meeting Minutes
August 3, 2017

Call to Order

Meeting called to order at 8:15am.

Meeting Attendance

Terry Bleau, Martha Harrison, Tom Paul, Carolyn Potosnak, Idy Spezzano, and Sara Wells

Discussion Items

- Previous meeting minutes approved.
- PTO meetings will be held during the daytime for this school year.

Budget

Started budget discussion. Went through the budget by each line item.

- **Income**
 - Keep club donation the same
 - Sports concession change to \$1,500
 - Bake sale keep the same
 - Box top keep at \$300
 - Drama club keep at \$320
 - Fit for Kids (walk to school) keep at \$100
 - Interest income comes from bank account
 - Other income change to \$0
 - PE Uniforms change to \$9,500
 - Potbelly comes off the budget
 - PTO Donation (Special) \$0
 - PTO Donation regular donation \$15,000
 - Restaurant Fundraiser nights \$0
 - Nancy's restaurant night \$250
 - Spiritwear \$4,000

- **Expenses**

- Cash carry forward to next year
- Fifth grade visit \$100
- 7th and 8th grade dance \$600
- 8th grade activities (includes dance, pool done with North) \$1,500
- 8th grade T Shirt \$1,850
- Admin costs \$250
- Assemblies \$5,000
- Athletic Club and Concessions \$6,647.79
- Sports Concessions \$800
- Audit and tax prep \$700
- Bake sale purchases \$200
- Box top expense \$100
- Classroom libraries \$1,900
- Classroom subscriptions \$1,000
- Directory \$1,100
- Drama Club Support \$817.30
- Fidelity Bond \$306
- GAF \$150
- Honors Recognition \$1,600
- Hospitality \$1,000
- Jivin Geneva \$100
- Joint PTO Donation \$50
- Math Support \$300
- PE Uniforms (still need to figure out because of new ordering system this year)
- PARCC can be deleted off the budget
- Physical Fitness delete off the budget
- Post Prom \$100
- Reading Lab \$300
- Special Projects (This is what is left over) Needs approval for spending comes from Mr. Bleau
- SpiritWear Purchases \$3,000
- Student Assistance \$1,700
- Student Organizations \$400
- Teacher and Staff Appreciation (lunch for teachers, appetizers, parent teacher conference dinner, end of the year lunch, last day of school breakfast) \$4,200
- Teacher Allotment (each teacher gets \$50 to spend) \$3,150

Action Items

- Budget will be approved at the PTO meeting in September.
- Set meetings for the school year. September, November, February and May. Meet in conference room

- September 21th, Thursday at 9:00am
 - November 9th, Thursday at 9:00am
 - February 22nd, Thursday at 9:00am
 - May 10th, Thursday at 9:00am
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- Exec board will set their meetings as needed.
 - List of volunteers will be sent by Martha and contact sheet will be also sent to board members.
 - Locker helpers needed for the beginning of school.
 - Welcome back letter from PTO to teachers and is distributed via mailboxes. Have ready the week before school starts.

Meeting Adjourned

Meeting adjourned at 10:00am.

Minutes submitted by Carolyn Potosnak on Friday, August 11, 2017.